



# Case Study

## Case Study on document review process

### **Verve Communications Pvt. Ltd.**

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## **The Challenge**

The client is a one of the world's major manufacturer and supplier of advanced electronic materials. The client appointed a leading law firm that is based in the US to fight its case of patent infringement and was appointed to dele-gate the document review work and other case related information and directives to Verve. The client wanted us to re-view 189,000 documents that were related to patent infringement litigation. The client was interested in assessing the Intellectual Property documents review project.

## **The Solution**

We selected a review team of in-house attorneys under the supervision of a team leader, with significant experience in E-discovery document review projects.

We worked in close coordination with the client and the law firm to obtain vital information pertaining to the case.

The team reviewed all the documents within the scheduled timeline and identified key areas such as relevance, responsiveness, confidentiality and also marked the potentially hot and privileged documents. We performed bibliographic indexing for all the documents that were responsive, we identified the substantive issues to which they were related, and we also listed those documents that were considered confidential under the protective order.

We have a rigorous quality control process. Our review team took a look at the work done by all the team members before we submitted



the work. The Project manager and team leaders work closely with the entire review team and performed regular quality checks. Daily meetings were held to go over what was learnt the day before. There was constant written as well as telephonic communication with the client to seek guidance and report results.

We were constantly sending reports to the client with regards to the details of the review. For instance, accuracy rate at different levels, completed documents status, hours of review.

The client is still working with Verve Communications Pvt. Ltd., and we have a designated team for this client.

### **Our Value Proposition**

In accordance with the client's requirements, we assembled an in-house review team that had the required dedication and experience in document review.

The client wanted a cost-effective and high quality work product, and we provided them with this.

The client wanted accuracy, thoroughness and effectiveness, and we worked on all the details to ensure the same.

As per client's request, we worked on their project within a secure work environment.